



Yellowstone County

Request to Expend

This form is to be completed for all Capital outlay requests (a single item costing \$500.00 or more or a useful life of at least one year). Please attach all pertinent paperwork with price quotes, if available, and forward to the Purchasing Department with a completed Requisition. The Account Code numbers and budget balance lines must be completed by the requesting Department. Please use the most recent budget report to obtain this information. This date will be verified by the Finance Department. If the item(s) to be purchased are over the budgeted amount or were not budgeted, Commissioner approval is required prior to placing the order.

Item(s) Requested:

Install card access controls on Couthouse Motor Vehicle and Treasurers Office.

Cost: \$4,135.56

Other Costs:

Less Trade-in / Discount

Net Cost of Request \$4,135.56

Explanation of Purchase

Increased security for Treasurers Office & Motor Vehicle

Facilities

Department

Elected Official or Department Manager

Budget Information

COMMISSIONER ACTION

Account Numbers: 4050.000.599.411200.940

Approved: YES ___ NO ___

Budget Balance: \$78,000.00

Tabled: ___

Is this a budgeted item? No

Date: ___

Finance Note:

Votes: YES NO

Chairperson ___

Member ___

Member ___

JAMES MATTHESON

09/09/2020

Purchasing Agent

Date



Prepared By:

Billings
Eric Skramsted
Residential & Commercial Sales
3477 Mountain Pass Road
Billings, MT, 59102-
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proposal

**Yellowstone County Courthouse Motor Vehicle &
County Treasurer Access Control
217 N 27th St
Billings, MT, 59101**

Submitted: 8/28/2020

Yellowstone County Facilities
Tim Kaczmarek
860-1611
tkaczmarek@co.yellowstone.mt.g

SCOPE OF WORK

Install access control on the first floor motor vehicle department (left door) and county treasurer's office. The new access controller will go in the 2nd floor elevator closet, and each door will receive mullion-style credential readers and HES 5200-series door strikes. Doors will be programmed to be open during normal courthouse business hours.

INVESTMENT

access control

QTY	Part #	Description
1	PWR-NP-712	Battery 12v 7amp For Panel
2	ELR-7S-20110	Reader, OneproX Designer Mullion
2	HES-10590404	5200 COMPLETE- 501/501A FP
2	WIR-18/2 WIRE STRNDNSR 10	Wire, 18/2 Strand Non Shield R
2	WIR-18/4 WIRE STRNDNSR 10	Wire, 18/4 Strand Non Shield R
1	ELR-7S-512B	Controller, Access W/Enclsr & Pwr Suply 512 series

System Investment

Total Proposal Amount **\$4,135.56**

ACCEPTANCE OF PROPOSAL

SYSTEM TOTAL

\$4,135.56

Acceptance of proposal - The above prices, specifications, and conditions are satisfactory and are hereby accepted (subject to credit approval.) You are authorized to do the work as specified.

Progress Billing will be applied to this proposal.

Yellowstone County Facilities

Company Date

Authorized Signature

Printed Name Title

860-1611

Phone Fax

tkaczmarek@co.yellowstone.mt.gov

Email

Billings

Company Date

Authorized Signature

Printed Name Title

406-861-7042

Phone Fax

eskramsted@kencosecurity.com

Email

TERMS AND CONDITIONS

1. The information given is warranted to be true and given for the purpose of obtaining credit. The applicant consents to the opening of an account. I / We authorize Fire Protection Service Corporation to review the company credit history and/or personal information as may be required in connection with the credit line hereby applied for or any renewal or extension thereof and to the disclosure of any trade information concerning the undersigned to any credit reporting agency or to any person with whom the undersigned has or proposes to have financial relations.
2. In the event credit privileges are extended, I / We agree that Fire Protection Service Corporation may, in its discretion, increase the credit limit from time to time on this account without notice. I / We agree and understand that I / We are liable for the full amount of all invoices, regardless of whether they exceed the credit limits on this account.
3. In the event credit privileges are extended I/We hereby give authorization to Fire Protection Service Corporation and its subsidiaries to obtain my (our) Credit Report Information/Duns & Bradstreet (credit report) through a credit reporting company chosen by Fire Protection Service Corporation. Credit report information will be retained on file at Fire Protection Service Corporation and that information will not be disclosed to anyone without my prior written consent.
4. In the event credit privileges are extended, I / We agree to pay Fire Protection Service Corporation within seven days of My / Our receipt of payment from the owner, general contractor, sub-contractor, or other party from whom payment is received. This payment term suspends My / Our duty to pay for a reasonable period of time to allow Me / Us to receive payment. This payment term does not create a condition precedent to payment and does not shift the risk of non-payment to Fire Protection Service Corporation.
5. I / We understand that in the event I/We receive discounted system equipment and wish to cancel services prior to agreement month term expiration that I/We are responsible for the balance of the contract due in full. In addition, I/We understand that a one-time installation/down payment must be collected prior to commencing installation and monitoring payments must be set up for automatic withdrawal and will be automatically deducted from the preferred payment method following installation.
6. All invoices are due and payable at P.O. Box 12487 Ogden, Utah 84403.

ACCEPTANCE OF PROPOSAL

7. I / We agree to pay interest charges on overdue accounts at the rate of 1.5% per month.
8. Merchandise will not be accepted for return unless authorized by Fire Protection Service Corporation by obtaining an "RMA" number from the branch.
9. **PROOF OF PURCHASE IS REQUIRED FOR ALL RETURNS**
10. Purchaser agrees to pay all costs of collection including state approved fees for all unpaid checks, substitute image documents, and/or credit or debit card transactions that are returned unpaid.
11. Should these terms not be honored on demand, and the matter placed in the hands of an attorney or collection agency, the undersigned shall pay all costs of collection, including reasonable attorney fees.
12. Pricing is valid for 60 days from the date listed in the signature block.
13. Failure to comply with these Terms and Conditions may result in cancellation of credit privileges without notice.
14. **I / WE AGREE THIS ACCOUNT WILL BE LITIGATED IN WEBER COUNTY, UTAH IF NEEDED.**